

Certificate of Release or Discharge from Active Duty, DD Form 214

Overview

Introduction	This guide provides the procedures for completing the DD Form 214 in DA.
Reference	Complete step by step instructions are located in COMDTINST M1900.4D Certificate of Release or Discharge form Active Duty, DD Form 214 http://www.uscg.mil/CCS/CIT/CIM/DIRECTIVES/CIM/CIM_1900_4D.pdf




Mailing Addresses for State Directors of Veterans Affairs



There have been numerous changes to State Directors of Veterans' Affairs Mailing Addresses since the DD-214 instruction was released. Visit <http://www.va.gov/statedva.htm> for a listing mailing addresses for State Directors of Veterans Affairs.

Procedure	Prior to completion of the DD-214 the Separation section must be completed. Data is obtained for completion of the DD 214 from the member's SPO, Unit PDR, JUMPS, and other Official Records. Certain fields of the DD-214 are pre-filled with information currently in Direct-Access. After the DD-214 is created, additional course completion or awards may be manually added.
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DD-214 Worksheet

Step	Action
1	Access the DD Form 214 section from the path: Home > Administer Workforce > Administer Workforce (GBL) > Use > DD Form 214
2	Enter the employee ID in the Emplid field or the member's SSN in the SSN field and press the  button.  When choosing a member from the search results, please be sure you are choosing the person you actually want to change data on. Verify the employee ID or national ID before making any changes. Also, since one member can have multiple records if they're both a Regular or Reserve Member and an Auxiliary Member or Civilian Employee, please be sure you are selecting the correct Employee Classification.
3	Locate the  Section and complete the blocks as described below

Block	Field	Description
1	NAME (Last) (First) (Middle, Suffix)	Pre-filled. If member has no middle name Enter 'NMN'. For members with a middle initial and no middle name, enter the initial in quotation marks. Include suffix when applicable. To lookup click the  button.
2	DEPT, COMP & BRANCH	Pre-filled
3	SSN	Pre-filled this Block will not show on Printed Version.
4.a.	GRADE, RATE or RANK	Pre-filled
4.b.	PAY GRADE	Pre-filled. To lookup click the  button.
5.	DATE OF BIRTH	Pre-filled
6	RES OBL TRM	Pre-filled
7.a.	PLACE of ENTRY (city/st)	Pre-filled. If not pre-filled enter city, state. Enlisted: Initial place where member was sworn in. Officer: Place of acceptance of commission Cadet: Enter the place where the "Letter of Appointment to the USCG Academy" was addressed.
7.b.	HOME of RECORD	Enter the place MBR originally entered AD w/o a break in service. City and State fields are required. Enter <i>street address</i> , if known
8.a.	LAST DUTY ASGN	Enter the member's last Permanent Duty assignment.

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DD-214 Worksheet, Continued

Step 3 (cont'd)

Block	Field	Description
8.b.	STATION WHERE SEP	Enter the place of release, transfer retirement, or discharge. i.e., Personnel Service Center Topeka, KS
9	COMMAND TRANSFERRED	For RELAD or Transferred personnel enter the District Office where member will reside as appropriate. For Discharge or Retired, enter "NA".
10	SGLI COVERAGE	Enter the exact amount of SGLI coverage member has. Enter "Decline" if the member declined coverage.

Step	Action
4	Locate the 11. Primary Specialty section and complete the following:

Block	Field	Description
11	Competency Year Acquired Last Used Description	<p>This block pertains to OFFICERS ONLY. Officer Billet Code/Specialty. The Officer codes were not part of the Enlisted Qualification codes system. However, in PeopleSoft/ the officer and enlisted systems were merged into the competency table. The officer codes are made of a three alpha character prefix (OPS for Operations, PER for personnel, etc.) for the category and a two numeric character suffix for the specialty.</p> <p>Example OBCs:</p> <p>PER10 Personnel - General ADM01 General Command And Staff AVI60 Aviation - General BSF80 Boating Safety - General COM30 Comptrollership MSF40 Marine Safety - General MSF41 Commercial Vessel Safety - Gen MSF42 Port Safety/Environ Protection MSF43 Port Contingency Planning MSF44 Vessel Traffic Services MSF45 Vessel Inspection MSF46 Vessel Technical MSF47 Marine Investigation MSF48 Hazardous Material MSF49 Explosive Loading</p>

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DD-214 Worksheet, Continued

Step 4 (cont'd) The officer's assigned OBC/Specialty can be found by running the Personnel Data Information File (PDIF) (Search for "PDIF" in the online help at <http://www.uscg.mil/hq/psc/ps>). The Year Acquired and Last Used dates should be listed in the officer's competency assignment page ([Develop Workforce](#) > [Manage Competencies \(GBL\)](#) > [Use](#) > **Competencies**). However, this information was not migrated into PeopleSoft when the system was loaded, so it may be necessary to ask the officer for these dates.

There are 83 possible OBC/Specialty codes. They are listed in the Competency Dictionary at:

<http://www.uscg.mil/hq/psc/da/CompetencyDictionary.xls>. Click the drop-down in the 'TYPE' column of the spreadsheet and select "OBC" to view the codes.

Step	Action
5	Locate the 12. Record of Service Section and complete the following:

Block	Field	Description
12.a.	Date Entered A/D This Period	Pre-filled.
12.b.	Separation Date This Period	Pre-filled. For personnel being retired, enter the last day of active duty in this block and enter the effective date of retirement in Block 18 (Remarks). Reservists entitled to travel time incident to separation, construct the effective date to include travel time and enter that date in this block. Enter the actual date the member was released from active duty and the number of days travel time in Block 18 (Remarks).
12.c.	Net Active Service This Period	Enter the net active service completed during the period between the dates entered in 12a and 12b (Note: The system generated calculation does not include the inclusive date).
12.d.	Total Prior Active Service	Enter the years, months, days of service creditable for basic pay for all active service prior to the date entered in Block 12a. This includes ALL periods of active duty training performed in any branch of the Armed forces. If active duty training is included, put an asterisk (*) and enter in Block 18 (Remarks) - ***Includes active duty training.






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DD-214 Worksheet, Continued

Step 5 (continued)

Block	Field	Description
12.e.	Total Prior Inactive Service	Enter the years, months, days of service creditable for basic pay for all inactive service completed prior to the date entered in Block 12a.
12.f.	Foreign Service	Enter the years, months, days of foreign service from the date entered in Block 12.a. through the date entered in Block 12.b.
12.g.	Sea Service	Enter the years, months, days of sea service from the date entered in Block 12.a. through the date entered in Block 12.b.
12.h.	Effective Date of Pay Grade	Pre-filled.

Step	Action												
6	<p>Locate the 13. Decorations, Medals, Badges Section and complete the following;</p> <table><tr><th>Block</th><th>Field</th><th>Description</th></tr><tr><td>13</td><td>Type</td><td>Pre-filled. This Section will contain all Medals and Awards member has in Direct Access. To lookup click the  button.</td></tr><tr><td></td><td>Description</td><td>Pre-filled.</td></tr><tr><td></td><td>Issue Date</td><td>Enter the date the Approving Authority (not the date it was presented) approved the honor or award</td></tr></table> <ul style="list-style-type: none">You can change the description of awards as necessary by clearing the field and typing it the correct description. You can also change an award to reflect subsequent awards (e. g. Coast Guard Good Conduct Medal with 2 bronze stars) and they will print out on the form. When you email the form, those medals and courses will not print out on the form. Everything lines up and saves the trouble of having to delete them out of the Adobe form. It is also easier to edit course abbreviations in Direct Access before they get printed on the form. <p>To add a Decoration or Medal, click the  button. To remove a Row, click the  button.</p>	Block	Field	Description	13	Type	Pre-filled. This Section will contain all Medals and Awards member has in Direct Access. To lookup click the  button.		Description	Pre-filled.		Issue Date	Enter the date the Approving Authority (not the date it was presented) approved the honor or award
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DD-214 Worksheet, Cont;

Step	Action																														
7	<p>Locate the 14. Military Education Section and complete the following;</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 10%;">Block</th> <th style="width: 35%;">Field</th> <th style="width: 55%;">Description</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">14</td> <td>Course</td> <td>Pre-filled. To lookup click the button.</td> </tr> <tr> <td></td> <td>Course Title</td> <td>Pre-filled</td> </tr> <tr> <td></td> <td>Sesn</td> <td>Pre-filled</td> </tr> <tr> <td></td> <td>Start Date</td> <td>Pre-filled</td> </tr> <tr> <td></td> <td>End Date</td> <td>Pre-filled</td> </tr> <tr> <td style="text-align: center;">15.a.</td> <td>Contributed to VETERAN'S EDUCATIONAL ASST PRGM</td> <td>Select either <input checked="" type="radio"/> Yes <input type="radio"/> No</td> </tr> <tr> <td style="text-align: center;">15.b.</td> <td>HIGH SCHOOL GRADUATE or EQUIVALENT</td> <td>Select either <input checked="" type="radio"/> Yes <input type="radio"/> No</td> </tr> <tr> <td style="text-align: center;">16</td> <td>Days Accrued Leave Paid</td> <td>If the member receives a lump sum leave payment, enter number of days for which member was paid. If no lump-sum payment is made enter "None".</td> </tr> <tr> <td style="text-align: center;">17</td> <td>Member Provided Complete Dental Examination</td> <td> If the member received dental treatment less than 90 days prior to separation, check the "Yes" block. If not, check "No". <input checked="" type="radio"/> Yes <input type="radio"/> No </td> </tr> </tbody> </table> <p>To add Military Education, click the button. To remove a Row, click the button.</p>	Block	Field	Description	14	Course	Pre-filled. To lookup click the button.		Course Title	Pre-filled		Sesn	Pre-filled		Start Date	Pre-filled		End Date	Pre-filled	15.a.	Contributed to VETERAN'S EDUCATIONAL ASST PRGM	Select either <input checked="" type="radio"/> Yes <input type="radio"/> No	15.b.	HIGH SCHOOL GRADUATE or EQUIVALENT	Select either <input checked="" type="radio"/> Yes <input type="radio"/> No	16	Days Accrued Leave Paid	If the member receives a lump sum leave payment, enter number of days for which member was paid. If no lump-sum payment is made enter "None".	17	Member Provided Complete Dental Examination	If the member received dental treatment less than 90 days prior to separation, check the "Yes" block. If not, check "No". <input checked="" type="radio"/> Yes <input type="radio"/> No
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DD-214 Worksheet, Cont;

Step	Action		
8	Block	Field	Description
	18	REMARKS	Entries in this block consist of information not shown elsewhere on this form.
	19.a.	MAILING ADDRESS AFTER SEPARATION	Pre-filled. Otherwise enter members Mailing Address after Separation
		Address	
		City/State/Zip	
	19.b.	NEAREST RELATIVE	Enter Name and complete address of member's nearest relative. This will be used as a supplementary mailing address if necessary.
		Last Name	
		First Name	
		City/State/Zip	
	20	Send Copy 6 to:	If the member desires that copy (6) be forwarded to the State Director of Veterans' Affairs select the "Yes" block and enter the State Abbreviation. To lookup click the  button. If the member does not desire a copy to be forwarded the State Director of Veterans' Affairs select "No".
	Dir. Of Veteran Affairs Note: There have been numerous changes to State Directors of Veterans' Affairs Mailing Address since the DD-214 instruction was released. Visit http://www.va.gov/statedva.htm for a listing mailing addresses for State Directors of Veterans Affairs.		
21	SIGNATURE OF MEMBER	Member's Name is Pre-filled. Member must sign each copy separately to ensure that they are aware of the differences of the information contained on certain copies of the DD Form 214.	
22	OFFICIAL AUTHORIZED TO SIGN	Enter the Name, Grade, and Title of Authorizing Official. The Authorizing Official shall sign the in Ink.	

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DD-214 Worksheet, Continued

Step	Action																					
9	<p>Locate the Special Additional Information section and complete the following</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr> <th style="width: 10%;">Block</th> <th style="width: 20%;">Field</th> <th style="width: 70%;">Description</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">23</td> <td>TYPE of SEPARATION</td> <td>Pre-filled. You can also select a type from the dropdown menu listing</td> </tr> <tr> <td style="text-align: center;">24</td> <td>CHARACTER of SERVICE</td> <td>Select from the dropdown menu listing as appropriate and consistent with the reason and authority for separation, unless otherwise directed by CGPC</td> </tr> <tr> <td style="text-align: center;">25</td> <td>SEPARATION AUTHORITY</td> <td>Pre-filled. Otherwise enter the appropriate separation authority associated with a particular authority and reason for separation</td> </tr> <tr> <td style="text-align: center;">26</td> <td>SEPARATION CODE</td> <td>Enter the appropriate Separation Program Designator Code, or enter Code specified by CGPC.</td> </tr> <tr> <td style="text-align: center;">27</td> <td>REENTRY CODE</td> <td><u>Enlisted Personnel</u>. Enter the appropriate reenlistment code to denote whether or not the member is recommended for reenlistment. Use only the proper reenlistment code associated with a particular SPD Code as shown in the SPD Handbook. Codes not listed may only be used upon specific authority from CGPC. See Article 12-B-4, CG PERSMAN, COMDTINST M1000.6 (series), for criteria for determining whether or not a member may be recommended for reenlistment. 2. <u>Officers and Cadets</u>. Enter "NA".</td> </tr> <tr> <td style="text-align: center;">28</td> <td>NARRATIVE REASON for SEPARATION</td> <td>Only the narrative reason, i.e. "Expiration of Term of Enlistment"; "Within Three Months of Expiration of Enlistment"; "USCG Released From Active Duty and Transferred to CG Reserve"; "Unsuitability"; "Misconduct" etc. is to be entered--do not enter additional information, i.e. "Due to frequent involvement with civil authorities, financial irresponsibility, etc.</td> </tr> </tbody> </table>	Block	Field	Description	23	TYPE of SEPARATION	Pre-filled. You can also select a type from the dropdown menu listing	24	CHARACTER of SERVICE	Select from the dropdown menu listing as appropriate and consistent with the reason and authority for separation, unless otherwise directed by CGPC	25	SEPARATION AUTHORITY	Pre-filled. Otherwise enter the appropriate separation authority associated with a particular authority and reason for separation	26	SEPARATION CODE	Enter the appropriate Separation Program Designator Code, or enter Code specified by CGPC.	27	REENTRY CODE	<u>Enlisted Personnel</u> . Enter the appropriate reenlistment code to denote whether or not the member is recommended for reenlistment. Use only the proper reenlistment code associated with a particular SPD Code as shown in the SPD Handbook. Codes not listed may only be used upon specific authority from CGPC. See Article 12-B-4, CG PERSMAN, COMDTINST M1000.6 (series), for criteria for determining whether or not a member may be recommended for reenlistment. 2. <u>Officers and Cadets</u> . Enter "NA".	28	NARRATIVE REASON for SEPARATION	Only the narrative reason, i.e. "Expiration of Term of Enlistment"; "Within Three Months of Expiration of Enlistment"; "USCG Released From Active Duty and Transferred to CG Reserve"; "Unsuitability"; "Misconduct" etc. is to be entered--do not enter additional information, i.e. "Due to frequent involvement with civil authorities, financial irresponsibility, etc.
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10	<p>Locate the Dates of Time Lost During This Period section and completed the following;</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 10%;">Block</th> <th style="width: 30%;">Field</th> <th style="width: 60%;">Description</th> </tr> </thead> <tbody> <tr> <td style="text-align: center; vertical-align: top;">29</td> <td style="text-align: center; vertical-align: top;">Dates of Time Lost During This Period</td> <td> <p>Enter the inclusive dates for all periods of time lost during the time between Blocks 12.a. and 12.b. Includes periods of unauthorized absence (UA), sickness due to misconduct (SKMC), confinement (CONF), and non-performance of duty due to civil arrest (NPDI CIVIL).</p> <p>IF NONE LEAVE BLANK</p> <p>To add additional rows click + button.</p> <p>To remove rows click the - button</p> </td> </tr> <tr> <td style="text-align: center; vertical-align: top;">30</td> <td style="text-align: center; vertical-align: top;">MEMBER REQUEST COPY 4</td> <td>If the member requests to receive the special information contained in Blocks 23 – 29, initials are required.</td> </tr> </tbody> </table>	Block	Field	Description	29	Dates of Time Lost During This Period	<p>Enter the inclusive dates for all periods of time lost during the time between Blocks 12.a. and 12.b. Includes periods of unauthorized absence (UA), sickness due to misconduct (SKMC), confinement (CONF), and non-performance of duty due to civil arrest (NPDI CIVIL).</p> <p>IF NONE LEAVE BLANK</p> <p>To add additional rows click + button.</p> <p>To remove rows click the - button</p>	30	MEMBER REQUEST COPY 4	If the member requests to receive the special information contained in Blocks 23 – 29, initials are required.
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30	MEMBER REQUEST COPY 4	If the member requests to receive the special information contained in Blocks 23 – 29, initials are required.								
11	<p>Click the Email DD214 button to receive worksheet only.</p> <p>OR</p> <p>Check the <input type="checkbox"/> Final box, then click the Email DD214 to receive final DD-214 (8 copies).</p>									

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Texas Veterans Commission **State Directors of Veterans Affairs**

The following is a reference list of names, addresses and telephone numbers of State Directors of Veterans Affairs, to which correspondence may be directed in regard to individual veterans or other matters pertaining to veterans' assistance programs. Also included on this page are the Directors for the U.S Territories.

<p><u>ALABAMA</u> W. Clyde Marsh, Director Department of Veterans Affairs P.O. Box 1509 Montgomery, AL 36192-1509 334/ 242-5077 FAX: 334/ 242-5102 [RSA Plaza, 770 Washington Ave., Suite 530] va.state.al.us/ www.alabama.gov</p>	<p><u>ALASKA</u> Jerry Beale, Director Office of Veterans Affairs P.O. Box 5800 Ft. Richardson, AK 99505-5800 907/ 428-6068 FAX: 907/ 428-6019 [Bldg. 49000 Camp Denali, Suite C-209] jerry_beale@ak-prepared.com www.ak-prepared.com/dmva/</p>	<p><u>AMERICAN SAMOA</u> Paogofie Fiaigoa, Veterans' Affairs Officer Office of Veterans Affairs American Samoa Government P.O. Box 8586 Pago Pago, American Samoa 96799 (001) 684/ 633-4206 (FAX) (001) 684/ 633-2269 militaryaffairs@samoatelco.com www.asg-gov.net/</p>
<p><u>ARIZONA</u> Patrick F. Chorpenning, Director Department of Veterans Services 4141 N. Third St. Phoenix, AZ 85012-2410 602/ 255-3373 FAX: 602/ 255-1038 director@azvets.com www.azvets.com</p>	<p><u>ARKANSAS</u> Jim Miller, Director Department of Veterans Affairs P.O. Box 1280 North Little Rock, AR 72115-0280 501/ 370-3820 FAX: 501/ 370-3829 [VARO, Fort Roots, Bldg. 65, Room 118] nick.smith@arkansas.gov www.nasdva.com/arkansas.html</p>	<p><u>CALIFORNIA</u> Thomas Johnson, Secretary Department of Veterans Affairs P.O. Box 942895 Sacramento, CA 94291-0001 916/ 653-2158 FAX: 916/ 653-2456 Toll-Free 1-800-952-5626 (CA only) 1-800-221-8998 (US only) FAX: 916/ 653-2611 [1227 O Street, Room 300] thomas.johnson@cdva.ca.gov www.cdva.ca.gov</p>
<p><u>COLORADO</u> E. William Belz Director Division of Military & Veterans Affairs 789 Sherman Street, Suite 460 Denver, CO 80203 303/ 894-7474 FAX: 303/ 894-7442 eugene.belz@state.co.us www.dmva.state.co.us/</p>	<p><u>CONNECTICUT</u> Ms. Linda Schwartz Commissioner Department of Veterans Affairs 287 West Street Rocky Hill, CT 06067 860/ 721-5891 FAX: 860/ 721-5904 linda.schwartz@po.state.ct.us moe.collins@po.state.ct.us www.state.ct.us/ctva</p>	<p><u>DELAWARE</u> Antonio Davila, Executive Director Commission on Veterans Affairs 802 Silver Lake Blvd. Robbins Bldg., Suite 100 Dover, DE 19904 302/ 739-2792 FAX: 302/ 739-2794 1-800-344-9900 (In State only) adavila@state.de.us www.state.de.us/veteran/</p>
<p><u>DISTRICT OF COLUMBIA</u> Kerwin Miller Director District of Columbia Office of Veterans Affairs 441 4th St., NW Suite 570 South Washington, DC 20001-2714 202/ 724-5454 FAX: 202/ 724-7117 kerwin.miller@dc.gov www.dc.gov</p>	<p><u>FLORIDA</u> Mr. Rocky McPherson, Executive Director Department of Veterans Affairs 4040 Esplanade Way, Suite 180 Tallahassee, FL 32399-7016 850/ 487-1533 FAX: 850/ 488-5698 mcpersonr@fdva.state.fl.us www.floridavets.org/</p>	<p><u>GEORGIA</u> Pete Wheeler, Commissioner Department of Veterans Service Floyd Veterans Memorial Bldg. Suite E-970 Atlanta, GA 30334-4800 404/ 656-2300 FAX: 404/ 656-7006 ga.vet.svc@mindspring.com sdvs.georgia.gov</p>

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<p><u>GUAM</u> Fred Gofigan, Operations Manager Cindy R. Gogo, Federally Accredited Service Rep. Veterans' Affairs Office Office of the Governor Government of Guam P.O. Box 5178 Hagatna, Guam 96932-8659 671/ 642-4110 FAX: 671/ 642-4111 www.nasdva.com/guam.html</p>	<p><u>HAWAII</u> Edward R. Cruickshank, Director Office of Veterans Services Department of Defense 459 Patterson Road E-Wing, Room 1-A103 Honolulu, HA 96819-1522 808/ 433-0420 FAX: 808/ 433-0385 www.web-server.dod.state.hi.us/OVS</p>	<p><u>IDAHO</u> Joseph S. Bleymaier, Division Administrator Division of Veterans' Affairs P.O. Box 7765 Boise, ID 83707-7765 208/ 334-5000 FAX: 208/ 334-2627 [320 Collins Road] info@veterans.idaho.gov www.idvs.state.id.us/</p>
<p><u>ILLINOIS</u> Roy L. Dolgos, Director Department of Veterans Affairs P.O. Box 19432 Springfield, IL 62794-9432 217/ 782-6641 FAX: 217/ 524-0344 TDD: 217/ 524-4645 [833 S. Spring St.] s-rld@dva.state.il.us www.state.il.us/agency/dva/</p>	<p><u>INDIANA</u> Tom Applegate, Director Department of Veterans' Affairs 302 W. Washington Street Room E-120 Indianapolis, IN 46204-2738 317/ 232-3910 FAX: 317/ 232-7721 dvva@dva.state.in.us www.ai.org/veteran/index.html</p>	<p><u>IOWA</u> Patrick J. Palmersheim, Executive Director Iowa Commission of Veterans' Affairs Camp Dodge Bldg. A6A 7105 NW 70th Ave Johnston, IA 50131-1824 515/ 242-5331 FAX: 515/ 242-5659 info@icva.state.ia.us www.iowava.org</p>
<p><u>KANSAS</u> Col. George S. Webb, Executive Director Kansas Commission on Veterans' Affairs Jayhawk Tower, Suite 701 700 SW Jackson St. Topeka, KS 66603-3743 785/ 296-3976 FAX: 785/ 296-1462 KCVA001@ink.org www.kcva.org/</p>	<p><u>KENTUCKY</u> BG Leslie E. Beavers (US Army Ret) Commissioner Department of Military Affairs Center for Veterans Affairs 1111 Louisville Road Frankfort, KY 40601-6168 502/ 564-9203 FAX: 502/ 564-9240 les.beavers@mail.state.ky.us www.dkva.net</p>	<p><u>LOUISIANA</u> BG Hunt Downer, Secretary Department of Veterans Affairs P.O. Box 94095, Capitol Station Baton Rouge, LA 70804-9095 504/ 922-0500 FAX: 504/ 922-0511 Hunt.Downer@la.ngb.army.mil www.vetaffairs.com Ms. Precilla L. Wilkewitz Women Veterans Coordinator 225/ 928-5025</p>
<p><u>MAINE</u> Peter Ogden, Director Division of Veterans Services 117 State House Station Augusta, ME 04333-0117 207/ 626-4464 Toll-Free (In-State Only) 1-800-345-0116 FAX: 207/ 626-4471 [Camp Keyes Bldg. 7, Room 100] Petwe.W.Ogden@maine.gov mvs@me.ngb.army.mil www.mainebvs.org/</p>	<p><u>MARYLAND</u> George W. Owings, III, Secretary Maryland Department of Veterans Affairs The Jeffrey Building, 4th Fl 16 Francis Street Annapolis, MD 21401-1700 410/ 280-3838 Toll-Free: 1-800-446-4926 FAX: 410/ 216-7928 gowings@mdva.state.md.us www.mdva.state.md.us</p>	<p><u>MASSACHUSETTS</u> Tom Kelley, Commissioner Department of Veterans Services 600 Washington St., Suite 1100 Boston, MA 02111-1704 617/ 210-5480 FAX: 617/ 210-5755 Contact: Richard Spicer, Director of Operations rspicer@vet.state.ma.us mdvs@vet.state.ma.us www.mass.gov/veterans</p>
<p><u>MICHIGAN</u> Maj. Gen. Thomas G. Cutler Director and the Adjutant General BG Carol Ann Fausone Asst. Adjutant General for Veterans Affairs Department of Military & Veterans Affairs 7109 W. Saginaw Street Lansing, MI 48917-1120 517/ 241-2770 or 335-6523 FAX: 517/ 241-0674 hessh@michigan.gov www.michigan.gov/dmva/</p>	<p><u>MINNESOTA</u> Clark Dyrud, Commissioner Department of Veterans Affairs State Veterans Service Building 20 West 12th Street, Room 206C St. Paul, MN 55155-2006 651/ 296-2562 FAX: 651/ 296-3954 clark.dyrud@state.mn.us www.mdva.state.mn.us/</p>	<p><u>MISSISSIPPI</u> Adrian Grice, Executive Director State Veterans Affairs Board P.O. Box 5947 Pearl, MS 39288-5947 601/ 576-4850 FAX: 601/ 576-4868 [3466 Hwy 80 East] agrice@vab.state.ms.us www.vab.state.ms.us</p>

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<p><u>NEVADA</u> Charles 'Chuck' Fulkerson, Executive Director Office of Veterans Services 1201 Terminal Way, Room 215 Reno, NV 89502-3258 775/ 688-1155, 1653 FAX: 775/ 688-1656 cfulkers@govmail.state.nv.us www.veterans.nv.gov</p>	<p><u>NEW HAMPSHIRE</u> Dennis J. Viola, Director New Hampshire State Veterans Council 275 Chestnut Street, Room 321 Manchester, NH 03101-2411 603/ 624-9230 Toll-Free (In-State only) 1-800-622-9230 FAX: 603/ 624-9236 TDD Access: Relay NH 1-800-735-2964 nhviold@vba.va.gov webster.state.nh.us/nhveterans/</p>	<p><u>NEW JERSEY</u> Col. Stephen G. Abel, (USA Retired) Deputy Commissioner Department of Military & Veterans Affairs P.O. Box 340 Trenton, NJ 08625-0340 609/ 530-7045 Toll-Free: 1-800-624-0508 FAX: 609/ 530-7075 stephen.abel@njdmava.state.nj.us www.state.nj.us/military/</p>
<p><u>NEW MEXICO</u> John M. Garcia, Director Veterans' Service Commission P.O. Box 2324 Santa Fe, NM 87503-2324 505/ 827-6300 FAX: 505/ 827-6372 JohnM.Garcia@state.nm.us General Info: nmvsc@state.nm.us www.state.nm.us/veterans/</p>	<p><u>NEW YORK</u> George P. Brasher, Director Division of Veterans Affairs 5 Empire State Plaza, Suite 2836 Albany, NY 12223-1500 518/ 474-6114 Toll-Free (In-State Only) 1-888-VETS-NYS FAX: 518/ 473-0379 [Corning Tower 28th Fl.] info@veterans.state.ny.us veterans.state.ny.us/</p>	<p><u>NORTH CAROLINA</u> Charles F. Smith, Director Division of Veterans Affairs Albermarle Bldg., Suite 1065 325 N. Salisbury Street 1315 Mail Service Center Raleigh, NC 27699-1315 919/ 733-3851 FAX: 919/ 733-2834 charles.smith@ncmail.net www.dva.state.nc.us/vets/va.htm</p>
<p><u>NORTH DAKOTA</u> Bob Hanson, Commissioner Department of Veterans Affairs P.O. Box 9003 Fargo, ND 58106-9003 701/ 239-7165 FAX: 701/ 239-7166 1-866-634-8387 [1411 32nd Street, South] behanson@state.nd.us www.nd.gov/veterans</p>	<p><u>NORTHERN MARIANA ISLANDS</u> Martin C. Sablan, Director Ruth A. Coleman, Deputy Director Military and Veterans Affairs Office of the Governor Commonwealth of the orthern Mariana Islands P.O. Box 503416 Saipan, MP 96950 670/ 664-2650; 2651 FAX: 670/ 684-2660 veterans@vzpacific.net</p>	<p><u>OHIO</u> Timothy A. Espich, Director Governor's Office on Veterans Affairs 77 South High Street, 30th Floor Columbus, OH 43215-6117 614/ 644-0898 FAX: 614/ 728-0155 Military Discharge Info: 614/ 466-5453 FAX: 614/ 728-9498 www.veteransaffairs.ohio.gov</p>
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<p><u>SOUTH DAKOTA</u> Dennis G. Foell, Director Division of Military & Veterans' Affairs Soldiers & Sailors Memorial Building 425 East Capitol Avenue Pierre, SD 57501-5070 605/ 773-3269 FAX: 605/ 773-5380 dennis.foell@state.sd.us www.state.sd.us</p>	<p><u>TENNESSEE</u> John Keys, Commissioner Homeland Security & Veterans Affairs 215 Eighth Avenue, North Nashville, TN 37243-1010 615/ 741-6663 FAX: 615/ 741-4785 john.keys@state.tn.us www.state.tn.us/veteran</p>	<p><u>TEXAS</u> James E. Nier, Executive Director Texas Veterans Commission P.O. Box 12277 Austin, TX 78711-2277 512/ 463-5538 Veterans HOTLINE: 1-800-252-VETS (8387) FAX: 512/ 475-2395 [EO Thompson Bldg, 6th Fl. 920 Colorado St.] info@tvc.state.tx.us www.tvc.state.tx.us</p>
<p><u>UTAH</u> Terry Schow, Director Office of Veterans' Affairs 550 Foothills Blvd., Suite 206 Salt Lake City, UT 84108 801/ 326-2372 1-800-894-9497 (In-State only) FAX: 801/ 326-2369 tschow@utah.gov www.ut.ngb.army.mil/veterans/</p>	<p><u>VERMONT</u> Clayton A. Clark, Director State Veterans Affairs 120 State Street Montpelier, VT 05620-4401 802/ 828-3379 1-888-666-9844 (In-State only) FAX: 802/ 828-5932 cclark@va.state.vt.us www.va.state.vt.us</p>	<p><u>VIRGINIA</u> Vince Burgess, Acting Commissioner Department of Veterans' Affairs 270 Franklin Road, SW, Room 503 Poff Federal Building Roanoke, VA 24011-2215 804/786-0286 (Commissioner's Phone) 540/ 857-7104 FAX: 540/ 857-7573 Voice/TDD 540/ 857-7102 Vince.Burgess@dmv.virginia.gov www.vdva.vipnet.org</p>
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